



2024 SPONSORSHIP AGREEMENT

This document serves as the agreement between the Metropolitan Fire Chiefs Conference and sponsors. Being a 2024 Metropolitan Fire Chiefs Conference sponsor demonstrates your company's commitment to the fire service profession and, provides your company with optimal visibility to the attendees, who are the leaders within their respective fire departments and would viably benefit from your company's products and services. Your company's sponsorship will be highlighted to conference attendees, and featured in all our promotional marketing. **Please refer to the Metro Fire Chiefs Conference Sponsorship Opportunities booklet for details regarding each sponsorship level and other opportunities.**





By signing this sponsorship agreement, you agree to and understand the guidelines set forth for the Metro Fire Chiefs Conference. If a sponsor does not comply with the guidelines, the Host Chief will advise the Metro President and Executive Secretary who will remedy the situation in a matter deemed reasonable for the situation.

Terms and Conditions

This document contains the terms and conditions for the 2024 Metro Fire Chiefs Conference. For questions, comments, and submittal of requested items, please contact the 2024 Metro Fire Chiefs Sponsorship Coordinator; contact information is provided on the back page of the 2024 Metro Fire Chiefs Conference Sponsorship Opportunities booklet.

Marketing Materials

Each sponsor may provide:

-  Their company name
-  Description (maximum of 150 words)
-  Logo (EPS or PNG format)
-  Company URL address

Any logos needed for promotional items such as Portfolios, Pens, and Lanyards may be provided as a one-color vector file in AI, TIFF, or EPS format before the conference to accommodate proof approval and ordering and delivery time.

2024 Metro Fire Chiefs Conference

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Marketing Materials

The 2024 Metro Fire Chiefs Conference Committee reserves the right to review and give final approval for all company advertisement information, non-educational program presentations, and any additional promotional materials, provided by sponsors that are to be posted to the conference website, signage during the conference, and any other conference marketing materials.

Presentations

Each sponsor will be recognized at his/her sponsored event and given 3-5 minutes to offer remarks. In addition, for sponsors who are not sponsoring a specific event (e.g., bus transportation) and for spouses/partners sponsored events, time will be given during the education program to recognize the sponsor(s) and allow for brief remarks.

Cancellation Policy

No refund will be provided for any cancellations.

Privacy Policy

Sponsors, in gathering information about attendees, must respect the privacy laws.

Security Disclaimer

The 2024 Metro Fire Chiefs Conference Committee and the hotel hosting the conference are not responsible for lost, stolen, or damaged items at any time during the conference. No security will be provided. Sponsors are encouraged to lock up or remove all electronic equipment and materials after hours.

To execute and submit this agreement

- Be sure to initial the lower right-hand corner of each page.
- Email all pages of this signed agreement to the sponsorship coordinator.

Email the following:

- Company name (as you want it to appear in all conference materials)
- Company logo (high resolution EPS to ensure best quality product)
- Company description (150 words max)
- Company URL address

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2024 Sponsorship Agreement

By signing this agreement, all signatories acknowledge that they have read, understood, and agree to be bound by the terms and conditions as outlined in the agreement by the 2024Metro Fire Chiefs Committee.

Company Name

Company Telephone Number

Company Street Address

Company Email Address

Company Address (City, State/Province, Zip)

Company Fax Number

Authorized Representative of Sponsorship

Authorized Representative's Company Title

Sponsorship Options and Pricing

1. Choose Sponsorship Level:

Contributing
\$3,500-\$4,999
USD

Bronze
\$5,000-\$7,499
USD

Silver
\$7,500-&7,999
USD

Gold
\$10,000-\$14,999
USD

Platinum
\$15,000-19,999
USD

Diamond
\$20,000-\$24,999
USD

Premier
\$25,000-\$39,000
USD

Official Training Research Partner
\$25,000-\$39,999
USD

Four Alarm
\$40,000-\$49,999
USD

Elite (+)
\$50,000
USD or more

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2. **If applicable, select additional advertisement** (as described in the Sponsorship Packet)

Floor Logo (36" X 36") in education room USD X _____ = _____

3. Is this a partial sponsorship? Sponsorship Agreement Total: _____ USD

Yes No

Sponsorship shared with:

Amount sponsored by you: _____ USD

Payment Information

Make Checks Payable to:

Tulsa Fire Foundation
1760 Newblock Park Drive
Tulsa OK 74127

ACH or Wire Deposit:

Account Information supplied
upon request Contact Chad Miller
via telephone or email

(Type Signature) Authorized Representative of Sponsor

Date

(Type Signature) 2024 Metro Fire Chiefs Representative

Date

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